

# Estoppel Certificate Request



1. All estoppel certificate requests must be in writing by fax, email or mail. Typical turnaround is 7-10 business days from the date Axiom Resources receives the written request.

2. There is a \$478 fee for the preparation of the estoppel certificate for delinquent amounts owed. The fee must be paid in advance. We accept all major credit cards. Requests requiring a turnaround time of 72 hours or less are \$597 for delinquent amounts owed.

3. Estoppel certificates are only valid for 30 days. If payment is not received within 30 days from the date on the certificate, you must request an updated estoppel.

4. Pursuant to the Fair Debt Collection Practices Act, Axiom Resources is not permitted to provide an estoppel certificate to anyone other than the Owner of the Unit unless the Owner has executed a third-party Authorization form that specifically names those parties that are authorized to receive such information.

Association: \_\_\_\_\_

Unit Owner(s): \_\_\_\_\_

Property Address: \_\_\_\_\_

Unit No.: \_\_\_\_\_ City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_

Date of Request: \_\_\_\_\_

Reason for Request:  Sale  Short Sale  Purchased at Foreclosure  Refinance

Other: \_\_\_\_\_

Date Needed: \_\_\_\_\_ Est. Date of Closing: \_\_\_\_\_

Closing Agent: \_\_\_\_\_ Phone: \_\_\_\_\_

Realtor: \_\_\_\_\_ Phone: \_\_\_\_\_

Where would you like the certificate sent? \_\_\_\_\_

Requested by: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_ Fax: \_\_\_\_\_